

## CHANGE OF RESPONSIBILITY CEREMONY

SENIOR SGT            March Troops on line ten minutes prior to ceremony and conduct the following`  
At close Interval, dress right, dress"  
"ready, front" (pause) "Parade, rest",  
and execute an about face.

NARRATOR            Ladies and gentlemen, the Change of  
Responsibility Ceremony  
Will begin in five minutes.

NARRATOR            Ladies and gentlemen, The Change of  
Responsibility Ceremony  
Will begin in two minutes. Please  
begin to take your seats. Ladies and  
gentleman, at this time would you  
please turn off all pagers and cell  
phones.

SENIOR SGT            Execute an about faces and command,  
"Company, (pause) Attention".

OUTGOING 1SG        March on line and take charge of the  
company and commands "parade, (pause)  
rest'. And execute an about face.

OFFICIAL PARTY      Line up with CSM and incoming  
First Sergeant on his left.

NARRATOR            Distinguished guests, ladies and  
Gentleman, on behalf of the  
Soldiers of the Company A, 404th Civil  
Affairs Battalion (Special  
Operations), Good morning and welcome  
to the Change of Responsibility  
Ceremony between Sergeant First Class  
Dominick Fernandes and Master Sergeant  
Richard Woods.

The host for today's ceremony is the Command Sergeant Major of the 404th Civil Affairs Battalion (Special Operations), Command Sergeant Major Franko J. Antolovich.

The outgoing First Sergeant is Sergeant First Class Dominick Fernandes and the incoming First Sergeant is Master Sergeant Richard Woods.

Ladies and Gentleman please stand for the playing of our National Anthem.

OUTGOING 1SG      Execute an about face and command,  
"Company (pause) Attention, (pause)  
Present (pause) Arms" execute an about  
face and present arms.

BATTALION CSM      Battalion CSM command: ATTENTION"  
INCOMING 1SG      (pause) PRESENT ARMS.

COMMO      Play National Anthem.

NARRATOR      (LAST NOTE OF ANTHEM) Says,  
Ladies and Gentlemen, Please be seated

OUTGOING 1SG      Execute an about face and command  
"Order (pause) Arms"

NARRATOR      Ladies and Gentlemen, today we are  
about to observe A change of  
responsibility ceremony for Company A,  
404th Civil Affairs Battalion (Special  
Operations). The change of  
responsibility is a simple traditional

event that is rich with symbolism and Heritage. Key to the ceremony is the changing of position of responsibility between the outgoing and incoming First Sergeants. The unit First Sergeant is the custodian of the unit Guidon and as such, he is the senior enlisted advisor in the unit and the principal advisor to the Commander on all Facets of the unit's operations. Therefore he assumes his Position next to the unit Guidon. Of the earliest of times, leaders used a banner or other symbols to identify themselves and to use them as rallying point for their warriors. For the modern day soldier, his or her unit colors, the company Guidon, records the unit's history, its glories, its battle, and its Campaigns.

Order of relief for First Sergeant Dominick Fernandes. Having served faithfully and with distinction, you are hereby relieved of responsibility as the First Sergeant of Company A, 404th Civil Affairs Battalion (Special Operations). You have executed the duties of your office with dignity, dedication, and devotion to the command.

Your leadership to the noncommissioned officers and soldiers, and the sound guidance to the Command's officers have been of the finest quality. As the First Sergeant, you have upheld the traditions, customs, and the history of the command to highest standard. You have set an example for all to follow. Upon fulfilling your

duties as the First Sergeant with honor, it is with great respect and the utmost gratitude that I now pass on those standards and responsibilities to your successor.

NARRATOR                    Ladies and Gentlemen, on the command of "POST" from Command Sergeant Major Antolovich, The Change of Responsibilities will be executed.

BATTALION CSM              Command the order of "POST"

INCOMING 1SG              MOVES TO THE OUTGOING 1SG POSTION.

OUTGOING 1SG              MOVES TO THE CSM'S RIGHT SIDE.

BATTALION CSM              Command the 1SGs "ABOUT FACE"

NARRATOR                    Charge orders for Master Sergeant Woods. Let it be known From this day forward that as the Command Sergeant Major of The 404<sup>th</sup> Civil Affairs Battalion (Special Operations) I have placed special trust and confidence in your patriotism, dedication, integrity, and leadership abilities. Therefore, I hereby appoint you to the office of First Sergeant, Company A, 404th Civil Affairs Battalion (Special Operations). In so appointing you, I charge you with the utmost leadership and mentorship for all Noncommissioned Officers in the command, imposing sound advice to the Commander's Officers and showing care and compassion for all soldiers and their families.

As the top Noncommissioned Officer of the Company, you must Bear the mantle of perpetuating the customs, traditions, and rich history of the Company, Battalion, and their predecessors.

Having been chosen over all your peers, you are finally charged With dignity, impartiality, morality, integrity, and creativity thus presenting a sterling example for all to embrace.

BATTALION CSM            Command yourself and outgoing First Sergeant, "About Face". (pause), "Forward March".

BATTALION CSM,        ALL THREE COME BACK TO REVIEWING STAND  
INCOMING 1SG,        1SG CRISS CROSS BEHIND THE CSM

OUTGOING 1SG        1SG REPLACED BY THE SENIOR NCO.

NARRATOR            Ladies and Gentlemen, the Command Sergeant Major of The 404th Civil Affairs Battalion (Special Operations), Command Sergeant Major Franko J. Antolovich.

#### REMARKS

Ladies and Gentlemen the outgoing First Sergeant, Sergeant First Class Dominick Fernandes

#### REMARKS

Ladies and Gentlemen, the First  
Sergeant of Company A, 404<sup>th</sup> Civil  
Affairs Battalion (Special Operations)  
Master Sergeant Richard Woods.

REMARKS

SENIOR SGT	Execute an about face and command the company "Company (pause) Attention". Execute an about face.
INCOMING 1SG	Takes Command
NARRATOR	Ladies and Gentlemen, please stand for the playing the Army song
COMMO REP	Play the Army Song
BATTALION CSM	Stand up and wait for report from 1SG
1SG	Salute and report to the battalion CSM, Sergeant Major this concludes the ceremony.
BATTALION CSM	Return salute.
NARRATOR	Ladies and Gentlemen this concludes our ceremony. The soldiers of Company A, 404th Civil Affairs Battalion (Special Operations) thank you for attending.

Please join us for refreshments.